

How to register a player for Church Basketball

1) Log on to www.hoops4christ.com

A blue login form with a yellow border. It contains two input fields: "EMAIL:" and "PASSWORD:". Below the fields is a yellow "Login" button. At the bottom, there are two links: "FORGOT PASSWORD?" and "REGISTER NEW USER".

EMAIL:

PASSWORD:

Login
FORGOT PASSWORD?
REGISTER NEW USER

- a) If you have registered previously, enter your email address and password
- b) If you forgot your password, select "Forgot Password?" and a new one will be emailed to you
- c) If you have never registered, select "Register New User"

Register New User

Email (also used for login):

Password (at least 5 characters):

Confirm Password:

First name:

Last name:

Home Phone:

Cell Phone:

Can we send you TXTs?

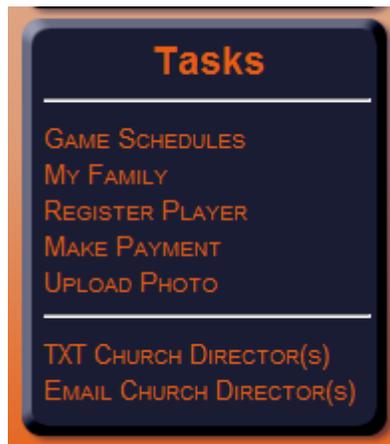
Church:



(type the code from the image)

- i) Enter all your contact information and select a password.
 - ii) We will be notified of your registration and enable your account.
 - iii) Once notified of your account being enabled, you will be able to log in.
- d) At this point, we get notified of your registration. We will then verify your account, and it will be activated. You will receive notification that your account is activated. You will not be able to log in until your account is activated.**

2) Register your Player



- a) Select "Register Player"

- b) Enter Name and Birthdate
c) If the player was already in the system from previous years, it will give you the player's home and cell phone numbers to verify

- d) If they are correct, select Yes. A screen will come up with the player's information for you to verify. Select "Done" when everything is correct.
e) If they are not in the system, the following screen will come up...

Add Player

First Name: Bobby Last: Basketball

Birthdate: Jan 1 1992

Address: _____

City: _____ State: _____ Zipcode: _____

Home Phone: _____ Cell: _____ Can TXT to Cell:

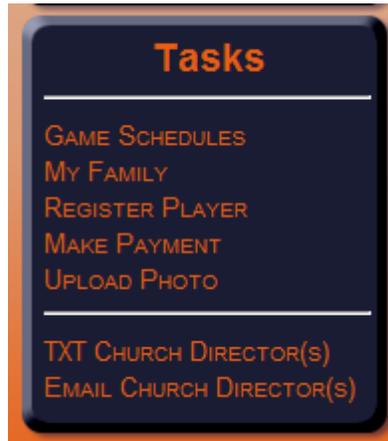
Primary Guardian: _____

Email: _____ Have Jersey:

Jersey Numbers: 1: _____ 2: _____ 3: _____ Size: YS Gender: [Select]

- i) Enter all the information for the player.
- ii) If the player needs a jersey, enter three possible jerseys numbers (1 or 2 digits, where each digit is from 0 to 5)
- iii) Select the jersey size.
- iv) If the player has a jersey, select "Have Jersey", put the jersey number in Field 1, and set the size of the jersey.

3) View Information about your Player



a) Select "My Family"



b) Your players will be under "My Players"

c) The teams they play on will be under "My Teams"

4) Email or TXT Church Basketball Director(s)



a) Select "TXT Church Director(s)"



b) Enter TXT Message and press "Send"

c) Or, select "Email Church Director(s)"



The image shows a dark blue rounded rectangular form titled "Send Email to Church Directors" in orange text at the top. Below the title, there is a "Subject:" label in orange followed by a white text input field. Below that is a "Text:" label in orange followed by a large white text area with a vertical scrollbar on the right side. At the bottom center of the form is an orange rounded button with the word "Send" in white text.

d) Enter Subject and Email text, and press "Send"